



## **ACME GLOBE STUDIOS**

“Production Title”  
ACME GLOBE STUDIOS  
123 Main Street  
Anytown, USA

Los Angeles World Airports  
LAX Film Office  
7333 World Way West, Rm 311  
Los Angeles, CA 90045

Hello,

This is our letter of intent for our production activities on Friday, April 26th, 2013. Hours of production activity will be from 6:00 a.m. until 10:00 p.m. We are interested in filming on the FBO leasehold on the inside and outside of the southern FBO hangar #2, as well as outside FBO's offices and ramp space. All production company personnel and equipment will remain within the leasehold boundary at all times. Any lighting equipment will be positioned as to not adversely impact aircraft operations. Any direction given by the on-site Airport Operations representative to shut off, lower, or otherwise reposition the lights will be complied with immediately.

Any elevated equipment (booms, cranes, lifts, etc.) will not be positioned higher than the nearest structure or allowed to penetrate any of the FAA Imaginary Surfaces. Any direction given by the on-site Airport Operations representative to lower or otherwise reposition the equipment will be complied with immediately.

## Requested Filming Activities/Scenes

### **EXT. TARMAC (Challenger Aircraft, N#456AB)**

Filming actors boarding/exiting jet. Actor falls off entry/exit stairs as jet pulls away (Jet being towed). The jet will “move” out of the picture, pulled by one of the repositioning vehicles and an airport-approved operator. The jet will never be powered up with its own engines. We will use the external generator to provide interior lighting to the jet. AGAIN, WE WILL NEVER POWER THE PLANE WITH ITS OWN ENGINE. Actors will exit the jet.

### **INT. JET (Challenger Aircraft, N#456AB)**

Filming of a dialogue scene with actors inside of jet.

### **INT./EXT. LIMO**

Filming a dialogue scene inside and outside of a limousine at the southern “Jet Tech” office space. The limo will “move” in and out of camera frame. The limousine may also be filmed inside and outside of FBO Hangar #2.

### **ADDITIONAL INFORMATION**

Cast + Crew: 100

Vehicle count for on airport property: Stakebeds: 8, Vans: 8, Trucks: 2 Generators: We would like to put our craft service truck and camera truck as close as possible to our filming area. We will bring in a 4-unit portable bathroom that will be placed next to Hangar #2. Production would like to have 4 propane dolly heaters to keep our crew warm. We would like to have the ability to have our production (stakebed) trucks access the filming area in front of the southern FBO hangar.

We will have 2 condors for our filming activities. One will be inside the southern FBO hangar and the second will be between the northern and southern FBO hangars.

Thank you,

Location Manager/ Production Rep  
ACME GLOBE STUDIOS  
123 Main Street  
Anytown, USA  
Phone contact